

# Link CITI account with your Northwestern NetID

## GETTING STARTED

If you have never registered with CITI (Collaborative Institutional Training Initiative) and need to create a new account,

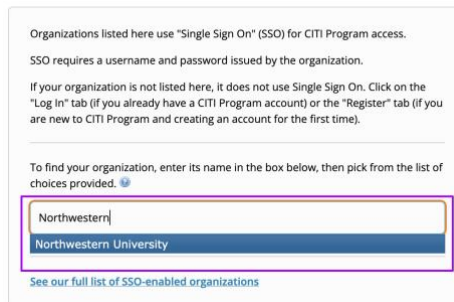
OR

If you have an existing CITI account that has not been linked with Northwestern via the single sign on method (SSO), please follow the steps below:

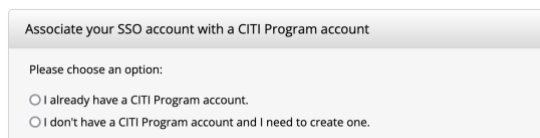
1. Go to the CITI website at [www.citiprogram.org](http://www.citiprogram.org).
2. Select "LOG IN THROUGH MY ORGANIZATION" under the CITI logo at the top of the screen.



3. A list of institutions will appear. Select "Northwestern University."



4. Select if you already have a CITI account or you don't have a CITI account.



If you already have a CITI account, a popup will require your CITI username and password to allow you to login.

If you do not have a CITI account, a popup will require you to click a button to create a new account.

5. Once logged in, select the "View Courses" button associated with Northwestern.
6. Your existing account will now be associated with Northwestern, allowing you to log in via SSO with your Northwestern NetID and password.

## PROBLEMS LOGGING IN?

Send an email that includes the information below to Amy Weber, Senior Director, Export Controls Compliance & International Compliance, at: [amy.weber@northwestern.edu](mailto:amy.weber@northwestern.edu)

- Put “Problems with SSO” in the subject line of the email
- Your name, as listed on your CITI account
- Your CITI username
- Your CITI account number
- Your Northwestern NetID